

Princefield Trust School

Knowledge is power

47 W.F NKOMO Street
KAB House Building
Pretoria CBD



P. B Box 11213
The Tramshed, Pretoria

012 023 1020

princefieldschool@gmail.com

ADMISSION 2025

- **Please complete the form in full.**
- **No application form will be accepted if required documents are not complete.**
- **R1000-Registration Fee Non-Refundable (Gr 1-11)**

Documents required

- Birth certificate/ID copy (certified)
- Previous report (original)
- ID of parent(s) (certified)
- Transfer card (original)
- Proof of residential address

(Office Use)

Admission date: _____

Registration fee: _____

Receipt N^o _____

ADMISSION NO: _____

A : Learner Information

Surname of Learner _____

Name of learner: _____

Date of birth: _____ Age in years: _____

Identity number: _____ Gender: _____

Home Language: _____ Race: _____

Previous School: _____ Province: _____

Applying for grade: _____ Are you repeating this grade: _____

B : Family Information

Title	Father/Guardian	Mother/Guardian
First Name(s)		
Name known by		
Surname		
Relationship to Learner		
Physical Home Address		
Contact Number		
Work Tel No		
Home Tel No		
Cell Phone Number		
Date of Birth		
ID Number		
Email Address		
Physical Work Address		
Occupation		

Department		
Company name		
Next of Kin/Relative		
Contact Number		

Contact person in case of emergency

First Name(s)		
Surname		
Tel Number		
Cell Number		
Relationship to Learner		

C : Medical details

1. Health (state any problem(s) that your child has)

2. Family doctor: _____ Tel no: _____
3. Name of Medical Aid Scheme (if any) _____
4. Medical Aid Number: _____
5. Name of main member / card holder: _____
6. Doctor Telephone Number: _____

D: General Information:

Deceased Parents: Father _____ Mother _____ Both _____

Mode of Transport: _____

E: Financial Obligations

PERSON RESPONSIBLE FOR PAYMENT OF SCHOOL FEE ACCOUNT

First Name (s)	
Surname	
Relationship to Learner	
Physical address	
Contact numbers	
Work: Physical address	
Work: Tel No	
Cell phone number	
ID Number	
Signature	

Strictly all account are paid 1ST of each calendar month.

Subject Offered

Grade R – 9 subject choices according to GDE regulation

Grade 10 – 12 learners choose from the listed below

Subjects offered – Languages –

English FAL

English HL

Sepedi HL

Tswana HL

Zulu HL

Afrikaans FAL

List your Subjects

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Other

Mathematics	Mathematical Literacy
Physical Sciences	Accounting
Life Science	Economics
Geography	Business Studies
Tourism	History
Life Orientation	

Uniforms (Sold at School)

GIRLS UNIFORM

Navy blue scotch skirt or Navy trouser, white socks, White shirt, black shoes, Navy jersey with strips, White T-Shirt, Navy blazer with badge and Navy strip tie.

BOYS UNIFORM

Navy blue trouser, Navy socks, White shirt, black shoes, Navy jersey with strip, Navy blazer with badge, White T-shirt and Navy strip tie. (Navy blue short and white tekkies for sports) **NB!**
No learner will be allowed in the school premises with a wrong school uniform.

School fees structure

Registration fee **R1000.00** for ALL GRADES

Payment options

Grade		12 Monthly	Yearly
R		R1300	R15600
1 - 3		R1300	R15600
4 - 7		R1400	R16800
8 - 9		R1500	R18000
10-11		R1600	R19200
12		R2000	R22000 (for 11 Months)

- Fees structure is subject to change as per inflation. 5% discount for fees paid in full on Registration before end January 2024
- I hereby agree to pay fees in instalments of R _____ for _____ months.

Signatures: _____

Agreement and Acknowledgement of debt

I, the undersigned, declare the following personal particulars to be true in every respect. I undertake to inform the school promptly of change in residential, postal or work address and telephone numbers.

I, _____ parent/ guardian of

Hereby acknowledge that the fees for the year 2025 are R_____ per month for 12 months and payable ***IN ADVANCE*** every month on the first (1st) of each month or in full instalments. Grade 12 learners pay for 11 months. I understand that failure to do so may result in my account being handed over to the school's legal representatives, who in turn will be entitled to recover all necessary costs from me.

- If my stop order bounces I will be liable for all the bank charges
- Should the person responsible for payment of school fees fail to pay his/ her instalments as agreed with PRINCEFIELD TRUST SCHOOL ***NO*** tuition will be given to the child until such time that the school fees have been brought up to date and it is the child's responsibility to catch up with the missed school work.
- The person responsible for the learner undertakes to inform PRINCEFIELD TRUST SCHOOL promptly of any changes that should occur on the registration form. Should the person liable for the account or school fees not inform the school of any changes as afore mentioned and should the school or their attorneys have any expense in any way whatsoever including the appointment of investigators to rectify any information given to PRINCEFIELD TRUST SCHOOL on the admission form which is not correct and which might have changed the person responsible for the account or school fees will be liable for the afore mentioned fees on an attorney, client scale.

NB! If my/our child(ren) stops coming to school without notifying the school in writing you are liable for the payment to the end of the academic year. Failure to properly de-register your child by means of a transfer card means your account will stay active until the end of the academic year.

- No child will be transferred in the middle of a term. Any child transferred in the middle of the term means the parent will be liable for the fees for the whole term and no transfer or report will be issued.

In any case where a parent considers transferring his/her child, the child has to be cleared with school authorities beforehand and a one month notice should be given; otherwise parents will still be liable to pay fees during the month of leaving.

- I agree that the Principal or staff may act on behalf of the parent in the event of any injury which my child may be involved in at school or on excursions.

Signed on this day _____ of _____ 20_____

DECLARATION FORM BY PARENT/GUARDIAN

I agree that I have read and understood the contents of this form and that I will abide by this declaration

Signed of the _____ of _____ 202__ at _____

Parent/Guardian _____ Date: _____

Principal/School Rep _____ Date: _____

School Bank
details _____

Bank	:	First National Bank Princefield Trust
Account Name	:	School
Account Number	:	62763334598
Reference	:	Surname & Name of Child

